



16 Sungei Kadut Way, Singapore 728793

Reference letter for Mr. Justin Lee

6th September 2019

To whom it may concern,

I am writing to highly recommend Justin Lee as an intern or an employee.

Justin joined us at Systmz for a period of 9 weeks as an intern during his summer holidays. He arrived here as a mechanical engineer, but he learnt the ropes of being an industrial designer in this company quickly and continues to serve with an increasing skill in that capacity. During his stint here, he contributed on both a professional level as well as the personal level.

Justin is a fast-learning, perceptive, sociable, and highly motivated employee. With these qualities, he was able to contribute to the company immediately. He puts great effort into assimilating the information he learns with his own experience, and he is always unafraid to ask questions and provide innovative solutions to challenging problems. Despite a short duration, Justin was able to assist in conducting workshops to promote our products, design and manufacture real life solutions to our customers, and he also honed his 3D CAD Solidworks skills by modelling increasingly complex structures. During the last 2 weeks, he spearheaded a project to develop an innovative process to fabricate mock-ups with elaborate surfaces and shapes, of which he managed to execute to completion by the end of his internship.

Justin is an enthusiastic and intelligent employee with a warm personality which allows him to connect on a personal level and cooperate outstandingly with the team. He has good time management skills and is able to tackle multiple projects simultaneously and efficiently. Lastly, he can adapt quickly to changes without compromising on the quality of work. This helped him to understand and resolve various kinds of design problems.

Justin has a huge potential in any field that he wishes to enter, and any organisation would be fortunate to have him working for them. Please do not hesitate to contact me should you need any further information.

Yours Faithfully,

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